

Geneva Township Park Commission

Regular Meeting Minutes
December 12, 2023

Ms. Lewis called the meeting to order at 6:30 pm.

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Those present were Ms. Hamilton, Mr. Feher, Ms. Lewis (Via Phone), Park Manager Gary Dudeck, and Fiscal Officer Mr. Parker.

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Guests present – Mr. Tim Mills, Ms. Jessie Spurlock

Mr. Feher made a motion and a second by Ms. Hamilton to approve the minutes from the November 14, 2023 regular meeting. Motion passed.

November bills for \$ 5,207.69 covered by Warrants 8396 – 8406 and 36-2023 were approved on a motion by Ms. Hamilton and a second by Mr. Feher. Motion passed.

Mr. Parker reviewed the November 2023 Monthly Financial Reports and Payment of Bills.
A motion to pass the Monthly Financial Reports was made by Ms. Hamilton and seconded by Mr. Feher. Motion passed.

Old business:

1. Park Manager was complimented by the Board for installing holiday lights on the main pavilion. The lights really added an outstanding picturesque view to the Park.
2. Park Manager Mr. Dudeck and Fiscal Officer Mr. Parker and updated the Park Board on the:
 - a. Handicap Ramp Project:
 - i. Mr. Parker informed the Board that he has not received any updates from either Mr. Chris DeLuca (C.T. Consultants) or Mr. Ryan Cochran (Union Industrial Contractors) in regards to the potential cost savings eliminating the need for a temporary road access.
 - ii. Mr. Parker presented to the Board the different color options available for the new handicap decking and railing. A final color selection will be decided at the January Board meeting.
 - iii. Mr. informed the Board that the \$20,000 grant from ACBDD has been received and deposited into the permanent improvement fund.
 - b. Shoreline Erosion Project:
 - i. The Board discussed the planting erosion control plants on the Park hillside based on the recommendations Ms. Suzanne Westlake, District Technician of the Ashtabula Soil and Water Conservation District. Mr. Feher made a motion to purchase up to \$2,000.00 of plant stakes from Ernst Seed of Meadville, PA. Ms. Dixie Hamilton seconded the motion. Motion passed.
 - c. Mr. Parker asked the Board if they had any questions in regards to the proposed 2024 Geneva Township Park Budget. Without any questions, the Board was presented with Resolution 2023-06, Park Commission Annual Appropriations Resolution, for consideration. A motion to pass Resolution 2023-06 was made by Ms. Hamilton and seconded by Mr. Feher. Motion passed.

New Business:

- a. Mr. Parker presented to the Board the proposed 2024 – 2026 Geneva Township Park Lawn Care Agreement submitted by Mills Extreme Snow Plowing & Lawn Care LLC. The annual cost of the contract is \$ 6,070.00 (2024), \$ 6,252.00 (2025), and \$ 6,439.66 (2026). A motion to approve the agreement with Mills Extreme Snow Plowing & Lawn Care LLC was made by Ms. Hamilton and seconded by Mr. Feher. Motion passed.

Public Comments –

- a. Ms. Jessi Spurlock, Deputy Administrator for Geneva on the Lake Village, inquired if the Geneva Township Park Board had any interest in collaborating with the City of Geneva, Geneva Township, and Geneva on the Lake Village in applying for a \$50,000 Urban Forestry Grant which would provide the various entities with an assessment on their tree stock. A motion to proceed with the City of Geneva, Geneva Township, and Geneva on the Lake Village in the grant process was made by Ms. Hamilton and seconded by Mr. Feher. Motion passed.

There being no further business, the meeting adjourned at 7:25 pm. The motion was made by Ms. Hamilton and seconded by Mr. Feher. Motion passed.

The next meeting date will be on January 9th, 2024 at 6:30 PM at Geneva Township Meeting Room.

Fiscal Officer