

Geneva Township Park Commission  
Regular Meeting Minutes  
November 22, 2021

Ms. Hamilton called the meeting to order at 6:31 pm.

Those present were Ms. Hamilton, Mr. Schmidt, Ms. Lewis, and Fiscal Officer Mr. Parker.  
Guests – Mr. Tim Mills

Ms. Hamilton made a motion and a second by Mr. Schmidt to approve minutes from the October 11, 2021 regular meeting. Motion passed.

Bills for \$32,790.86 covered by Warrants 8092 – 8101, 26-2021 – 28-2021, 30-2021, and 32-2021 were approved on a motion by Mr. Schmidt and a second by Ms. Hamilton. Motion passed.

Mr. Parker reviewed the October 2021 Monthly Financial Reports and Payment of Bills.  
A motion to pass the Monthly Financial Reports was made by Ms. Hamilton and seconded by Mr. Schmidt. Motion passed.

Old business:

1. Fiscal Officer Mr. Parker updated the Board on the:
  - a. East End Revetment project:
    - i. Projected timeline.
    - ii. The current permitting status with ODNR.
    - iii. Projected cost estimates for the replacement and upgrade of the existing handicap ramp.
  - b. West End Revetment project:
    - i. Mark Haynes Construction returned to repair the 20" storm line separation, the 4" drain line separation, and regraded the slope east of the catch basin.
  - c. Reported that the (6) new red crimson maples had been planted by the new park bench concrete slabs.

New Business:

1. Fiscal Officer Mr. Parker reviewed the proposed 2022 Geneva Twp. Park budget with the Trustees and explained the rationale for the budget numbers. The Board decided they will review the budget further and will vote on the 2022 Budget Resolution at the December 13<sup>th</sup> meeting.
2. Fiscal Officer Mr. Parker stated to the Board that the Andover Bank signature cards needed updated since prior Trustees and Board Presidents, Ms. Amanda Briggs and Mr. Steve Cervas were still listed as authorized signers. In addition to Ms. Briggs and Mr. Cervas, Ms. Hamilton and Fiscal Officer Mr. Parker are currently listed as authorized signers. Historically, the current Board President is an authorized signer so Ms. Lewis will be added.
  - a. Mr. Schmidt made a motion to adopt Resolution 2021-05 to add Ms. Lewis as an authorized Andover Bank account signer and at the same time, remove Ms. Briggs and Mr. Cervas from the list. Ms. Hamilton seconded the motion. Motion passed.

There being no further business, the meeting adjourned at 7:15 pm. The motion was made by Ms. Lewis and seconded by Mr. Schmidt. Motion passed.

The next meeting date will be on December 13<sup>th</sup>, 2021 at 6:30 PM at Geneva Township Meeting Room.

  
Fiscal Officer