

Geneva Township Park Commission

Regular Meeting Minutes  
November 14, 2023

Ms. Lewis called the meeting to order at 6:30 pm.

Formatted: Normal, Indent: Left: 0", First line: 0.5"

Those present were Ms. Hamilton, Mr. Feher, Ms. Lewis, Park Manager Gary Dudeck, and Fiscal Officer Mr. Parker.

Formatted: Indent: Left: 0"

Guests present – Mr. Tim Mills

Ms. Hamilton made a motion and a second by Mr. Feher to approve the minutes from the October 3, 2023 regular meeting. Motion passed.

October bills for \$10, 213.07 covered by Warrants 8386, 8387, 8389 – 8395 and 34-2023 were approved on a motion by Mr. Feher and a second by Ms. Hamilton. Motion passed.

Mr. Parker reviewed the October 2023 Monthly Financial Reports and Payment of Bills. A motion to pass the Monthly Financial Reports was made by Mr. Feher and seconded by Ms. Hamilton. Motion passed.

Old business:

1. Park Manager Mr. Dudeck and Fiscal Officer Mr. Parker and updated the Park Board on the:
  - a. Handicap Ramp Project:
    - i. Mr. Parker informed the Board that Mr. Dudeck and Mr. Parker meet with Mr. Chris DeLuca (C.T. Consultants) and Mr. Ryan Cochran (Union Industrial Contractors) for the Pre-Construction meeting on the new Handicap Ramp. The group discussed an alternate access route for the project and Mr. Cochran is to report back to the group with a potential cost savings.
  - b. Park winter closing:
    - i. Mr. Dudeck reported to the Board that the following has been completed in preparation of the winter season. Park picnic tables stored, rest rooms winterized, water turned off, and Waste Management notified to stop trash pickup.
  - c. Mr. Parker told the Board that the \$20,000 grant funding agreement with the ACBDD has been finalized and the funds should be received in the next couple of weeks.

New business:

2. 2024 Summer Concert Series was discussed. Ms. Katie Lewis stated that she would co-ordinate the Concert Series for 2024.
3. Mr. Parker presented the first draft of the proposed 2024 Geneva Township Park budget for discussion. Mr. Parker reviewed what the projected revenues, expenditures, and 2024 year end accounts balances would be for the General Fund, the Permanent Improvement Fund, and the Bond Fund. Mr. Parker will prepare a final budget and a Board Resolution to approve the budget at the December 12<sup>th</sup> Board meeting.
4. Ms. Hamilton proposed installing holiday lights on the main pavilion for the November & December holiday season. The Board embraced the idea and requested Park Manager Mr. Dudeck to proceed with the lighting project.

Public Comments - None

There being no further business, the meeting adjourned at 7:23 pm. The motion was made by Ms. Hamilton and seconded by Mr. Feher. Motion passed.

The next meeting date will be on December 12<sup>th</sup> at 6:30 PM at Geneva Township Meeting Room.

---

Fiscal Officer