

Geneva Township Park Commission

Regular Meeting Minutes
October 3, 2023

Ms. Lewis called the meeting to order at 6:30 pm.

Those present were Ms. Hamilton, Mr. Feher, Ms. Lewis, Park Manager Gary Dudeck, and Fiscal Officer Mr. Parker.

Guests present – Ms. Suzanne Westlake, Mr. Richard SESCO

Mr. Feher made a motion and a second by Ms. Hamilton to approve the minutes from the September 12, 2023 regular meeting. Motion passed.

September bills for \$17,848.14 covered by Warrants 8373 – 8388 and 28-2023 – 32-2023 were approved on a motion by Ms. Hamilton and a second by Mr. Feher. Motion passed.

Mr. Parker reviewed the September 2023 Monthly Financial Reports and Payment of Bills. A motion to pass the Monthly Financial Reports was made by Ms. Hamilton and seconded by Ms. Lewis. Motion passed.

Old business:

1. Park Manager Mr. Dudeck and Fiscal Officer Mr. Parker and updated the Park Board on the:
 - a. Handicap Ramp Project:
 - i. Mr. Parker informed the Board that the signed contracts / agreements for the Handicap Project will be submitted to C.T. Consultants in the next couple days. Once the contracts / agreements are finalized. Union Industrial Contractors will be able to start the project.
 - b. Trees:
 - i. Mr. Dudeck reported to the Board that the (12) new trees were planted in various spots throughout the park.
 - c. Mr. Parker told the Board that the grant agreements for the handicap ramp project have been signed and submitted to ODNR (\$150,000), Civic Development Corporation (\$50,000), and Ashtabula County Board of Developmental Disabilities (\$20,000).

New business:

2. Mr. Feher commented to the Board that the Park needed new signage to replace old hard to read signage. The new signage would also bring some consistency to the Park's rules and regulation visitors see. The Board members agreed with Mr. Feher comments. Mr. Feher and Mr. Dudeck to meet with representatives with A-Tech to review their sign capabilities. The two would then report back to the Board with various concepts and costs.
3. Mr. Feher introduced Ms. Suzanne Westlake, District Technician of the Ashtabula Soil and Water Conservation District. Ms. Westlake had meet with Mr. Feher and Mr. Dudeck on September 14, 2023 to review the recently completed revetment projects and to offer suggestions on plants, trees, and grasses that might assist in the prevention of erosion on the hillside. Ms. Westlake presented her recommendations to the Board and offered to design a plant layout so the Board could move ahead with the recommendations. The Board accepted Ms. Westlake's generous design offer and will be discussing the projected cost of the project at the next meeting.

Public Comments:

Mr. Richard SESCO, from the musical group "Erie Heights Brass Ensemble", would like to have the opportunity to perform at the 2024 Summer Concert Series. The Board stated that we would provide his information to the group of individuals planning the 2024 Summer Concert Series.

There being no further business, the meeting adjourned at 7:15 pm. The motion was made by Ms. Hamilton and seconded by Mr. Feher. Motion passed.

The next meeting date will be on November 14th at 6:30 PM at Geneva Township Meeting Room.

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Fiscal Officer