

Geneva Township Park Commission

Regular Meeting Minutes
September 12, 2023

Ms. Hamilton called the meeting to order at 6:30 pm.

Those present were Ms. Hamilton, Mr. Feher, Park Manager Gary Dudeck, and Fiscal Officer Mr. Parker.

Guests present – Mr. Chris Deluca, Ms. Jessie Spurlock, Mr. Jack Sargent

Mr. Feher made a motion and a second by Ms. Hamilton to approve the minutes from the August 8, 2023 regular meeting. Motion passed.

August bills for \$ 124,446.27 covered by Warrants 8355 – 8372 and 26-2023 were approved on a motion by Mr. Feher and a second by Ms. Hamilton. Motion passed.

Mr. Parker reviewed the August 2023 Monthly Financial Reports and Payment of Bills. A motion to pass the Monthly Financial Reports was made by Ms. Hamilton and seconded by Mr. Feher. Motion passed.

Old business:

1. Park Manager Mr. Dudeck and Fiscal Officer Mr. Parker and updated the Park Board on the:
 - a. Handicap Ramp Project:
 - i. Mr. Parker reviewed the proposed Geneva Township Park ADA Ramp Replacement project 210683 with the group. Mr. Parker stated that only (1) contractor bid on the project. Mr. Parker commented that the bid to install the base bid and all alternates is \$388,566.00.
 - ii. Mr. Chris Deluca from C.T. Consultants, Inc. reviewed all the opinion of probable construction costs (OPCC) against the actual bid amounts. Mr. Deluca explained to the Board which items bid, (base bid, alternate 1, alternate 2, alternate 3), could be accepted to remain within the OPCC plus 10% without requiring a rebid.
 - b. Storm Damage Update:
 - i. Mr. Parker reported to the Board that the \$4,299 storm damage insurance reimbursement check was received and deposited.
 - c. Mr. Parker told the group that the Park has been awarded the ACBDD grant to assist in the handicap ramp project. The grant is for \$20,000.

New business:

2. Fiscal Officer Mr. Parker introduced Resolution 2023-04 to the Board for consideration. Resolution 2023-04 would authorize Fiscal Officer Mr. Parker to sign an agreement with the Ohio Department of Natural Resources for a grant to assist in funding the project costs of the new handicap ramp. Mr. Feher made a motion to accept Resolution 2023-04, seconded by Ms. Hamilton. Motion passed by roll call.
3. Mr. Feher discussed the possibility of implementing deep rooted plants like crown vetch to the hillside of the park to help deter surface water from eroding the hillside. Mr. Feher has scheduled a meeting with Ms. Suzanne Westlake from the Ashtabula County Soil and Water. The meeting is scheduled for September 14th, 2023 at 3:00pm.
4. Fiscal Officer Mr. Parker introduced Resolution 2023-05 to the Board for consideration. Resolution 2023-05 would authorize Fiscal Officer Mr. Parker to enter into a contract and sign such contract with Union Industrial Contractors, Inc of Ashtabula, OH in the amount \$388,566 for the construction of the new handicap ramp. Mr. Feher made a motion to accept Resolution 2023-05, seconded by Ms. Hamilton. Motion passed by roll call.

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Public Comments:

Ms. Jessi Spurlock, Deputy Administrator Geneva on the Lake, presented proposed revetment project starting at the west of Geneva Township Park and proceeding west along the shoreline for (8) homes. Estimated cost of the project is \$1,310,000. The project has received \$545,000 in funding so far. Ms. Spurlock has applied to the Environmental Justice Government to Government organization for an additional \$850,000 in funding. Results of the application will be known shortly.

There being no further business, the meeting adjourned at 7:28 pm. The motion was made by Ms. Hamilton and seconded by Mr. Feher. Motion passed.

The next meeting date will be on October 3rd at 6:30 PM at Geneva Township Park.

Fiscal Officer