

Geneva Township Park Commission
Regular Meeting Minutes
August 9, 2021

Ms. Lewis called the meeting to order at 6:37 pm.

Those present were Ms. Lewis, Ms. Hamilton, Park Manager Gary Dudeck and Fiscal Officer Parker.

Guests – Brian Gillespie, James Sopher, Zane Coffman

Ms. Hamilton made a motion and a second by Ms. Lewis to approve minutes from the July 12, 2021 regular meeting. Motion passed.

Bills for \$6,835.97 covered by Warrants 8041 – 8042, 8046 - 8060 and 18-2021 – 22-2021, were approved on a motion by Ms. Lewis and a second by Ms. Hamilton. Motion passed.

Mr. Parker reviewed the July 2021 Monthly Financial Reports and Payment of Bills. A motion to pass the Monthly Financial Reports was made by Ms. Hamilton and seconded by Ms. Lewis. Motion passed.

Park Manager, Mr. Dudeck commented that the park property and facilities were in good shape and ready for continued community use. He reported that there were no issues since the 7/12/21 meeting.

Old business:

1. Park Benches – Fiscal Officer Parker was getting ready to order the new park benches for delivery in 2022 and wanted to confirm color and engraving. The following was agreed upon:
 - a. A mix of Burgundy and Silver park benches.
 - b. Engraved with "Geneva Twp. Park Est 1914
2. Sidewalks – (3) sidewalk bids were presented for review. A motion to award the sidewalk project to Tim Mills Construction was made by Ms. Hamilton and seconded by Ms. Lewis. Motion passed.

New Business:

1. The VW show will be held the weekend of September 25th and 26th. A rental fee was discussed with the group holding the event. It was requested of Fiscal Officer Parker to determine the amount paid in 2019 and report back to the group at the next monthly board meeting.
2. Resolution 2021-03 (Park Commission Amended Appropriations Request) was presented to the Board for approval. The Amended Appropriations Request was for the increase of The State of Ohio auditor's audit fees. A motion to approve Resolution 2021-03 was made by Ms. Hamilton and seconded by Ms. Lewis. Motion passed.
3. Resolution 2021-04 (Record Retention Policy) was presented to the Board for approval. After reviewing the proposed Records Retention Policy, a motion to approve Resolution 2021-04 was made by Ms. Hamilton and seconded by Ms. Lewis. Motion passed.

There being no further business, the meeting adjourned at 7:30 pm. The motion was made by Ms. Lewis and seconded by Ms. Hamilton. Motion passed.

The next meeting date will be on September 13th, 2021 at 6:30 PM at Geneva Township Park Main Pavilion.


Fiscal Officer