

Geneva Township Park Commission

Regular Meeting Minutes
July 18, 2023

Ms. Lewis called the meeting to order at 5:08 pm.

Those present were Ms. Hamilton, Ms. Lewis, Mr. Feher Park Manager Gary Dudeck, and Fiscal Officer Mr. Parker.

Guests present – Mr. Chris DeLuca (CT Consultants)

Ms. Hamilton made a motion and a second by Mr. feher to approve the minutes from the June 13, 2023 regular meeting. Motion passed.

June bills for \$ 11,178.22 covered by Warrants 8321 – 8339 and 18-2023 – 22-2023 were approved on a motion by Mr. Feher and a second by Ms. Hamilton. Motion passed.

Mr. Parker reviewed the June 2023 Monthly Financial Reports and Payment of Bills. A motion to pass the Monthly Financial Reports was made by Ms. Lewis and seconded by Mr. Feher. Motion passed.

Old business:

1. Park Manager Mr. Dudeck and Fiscal Officer Mr. Parker and updated the Park Board on the:
 - a. Handicap Ramp Project:
 - i. Mr. Chris DeLuca from C.T. Consultants reviewed the proposed Geneva Township Park ADA Ramp Replacement project 210683 with the group. Mr. DeLuca answered any questions about the project.
 - ii. C.T. Consultants estimated engineer costs for the Geneva Township Park ADA Ramp Replacement project 210683 is \$259,500. The \$259,500 does not include the approximate \$12,000 for C.T. Consultants managing the bidding and construction.
 - b. Storm Damage Update:
 - i. Working with the claim adjuster representing Public Entity Risk Services of Ohio (PERSO) to get the Park insurance claim processed. Will update the Board at the next meeting.

New business:

2. Fiscal Officer Mr. Parker presented Resolution 2023-02 to the Board, authorizing C.T. Consultants, Inc. of Mentor, OH to proceed with soliciting contractor bids for project 210683 (Geneva Township Park ADA Ramp Replacement).

After a brief discussion, Ms. Hamilton made a motion to adopt Resolution 2023-02. Seconded by Mr. Feher. Motion passed.

3. Fiscal Officer Mr. Parker presented Resolution 2023-03 to the Board, authorizing C.T. Consultants, Inc. of Mentor, OH to proceed with construction management for project 210683 (Geneva Township Park ADA Ramp Replacement).

After a brief discussion, Ms. Lewis made a motion to adopt Resolution 2023-03. Seconded by Mr. Feher. Motion passed.

There being no further business, the meeting adjourned at 5:55 pm. The motion was made by Ms. Hamilton and seconded by Ms. Lewis. Motion passed.

The next meeting date will be on August 8th at 5:00 PM at Geneva Township Park.

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Fiscal Officer