

Ms. Lewis called the meeting to order at 6:30 pm.

Those present were Ms. Hamilton, Ms. Lewis, Mr. Schmidt (via phone), Park Manager Gary Dudeck, and Fiscal Officer Mr. Parker.

Guests present – None

Ms. Hamilton made a motion and a second by Ms. Lewis to approve the minutes from the June 20th, 2022 regular meeting. Motion passed.

Bills for \$7,194.01 covered by Warrants 8171, 8173-8186, 8188, 8189, 15-2022 – 18-2022 were approved on a motion by Ms. Hamilton and a second by Mr. Schmidt. Motion passed.

Mr. Parker reviewed the June 2022 Monthly Financial Reports and Payment of Bills.

A motion to pass the Monthly Financial Reports was made by Mr. Schmidt and seconded by Ms. Lewis. Motion passed.

Old business:

1. Park Manager Mr. Dudeck and Fiscal Officer Mr. Parker and updated the Park Board on the:
 - a. East End Revetment project:
 - i. The project has been completed. Final project cost reconciliation has been completed and all the contractors have been paid.
 - b. West End Revetment project:
 - i. Waiting on final project cost reconciliation. It appears that the entire project cost will be paid by the State of Ohio grant. Update at the next meeting.
 - c. Handicap Ramp Project:
 - i. Working with CT Consultants on a project estimate and potential funding sources.
 - d. Park Benches
 - i. The (2) additional park benches have been ordered and may be available the first part of October 2022.
 - e. Park Bench plaques. Mr. Parker updated the Park Board on the cost of placing a 3 x 7 memorial plaque on a park bench. The cost would be \$600 which covers the park bench and concrete slab. Donor would be responsible for the cost of the plaque. Ms. Hamilton made a motion to proceed with the \$600 cost, seconded by Mr. Schmidt. Motion passed.

New Business:

Park Manager Mr. Dudeck and Fiscal Officer Mr. Parker updated the Park Board on the proposed playground project.

1. The cost of the project is estimated at \$21,000 and will start after Labor Day.
 - a. Drainage materials, border timbers, and installation. Estimated cost is \$18,000. A \$15,000 donation has been secured to cover the majority of the \$18,000
 - b. Playground mats. Estimated cost is \$1,500 and is a 2022 budgeted item.
 - c. Playground mulch. Estimated cost is \$1,500 and is a non-budgeted item.

Ms. Lewis made a motion to proceed with the playground project and award the project to Tim Mills construction, seconded by Ms. Hamilton. Motion passed.

Park Manager Mr. Dudeck requested to move forward on the purchase of sand for the volleyball court. The sand was in the 2022 budget at a cost of \$2,000. Ms. Lewis motioned to purchase the sand up to \$2,000, seconded by Ms. Hamilton. Motion passed.

A discussion was started to dedicate a part of the park to prior Fiscal Officer Anthony Long. The group decided on renaming the main pavilion in his honor. Ms. Hamilton made a motion to name the main pavilion the "Anthony Long" pavilion and to install a plaque recognizing his contributions to the Park. Mr. Schmidt seconded the motion. Motion passed.

Fiscal Officer Mr. Parker told the Park Board that he was informed by the Ashtabula County Auditor on June 24, 2022 that the Park's annual operating levy was due for renewal. The first step in getting the levy on the November 8, 2022 ballot was

for the Park Board to determine if they wanted to put a renewal or replacement levy on the ballot. Based on the unofficial estimated property tax revenue provided by the Ashtabula County Auditor's Office, a renewal levy would generate \$52,812 in annual income and a replacement levy would generate \$57,387 in annual income. The Park Board decided to proceed with placing a renewal levy on the ballot which requires the Park Board to create a Resolution of Necessity.

Resolution 2022-02, Resolution of Necessity, was presented to the Park Board for approval by Fiscal Officer Mr. Parker. A motion to pass the resolution was made by Ms. Lewis, seconded by Ms. Hamilton. Motion passed.

Fiscal Officer Mr. Parker explained to the Park Board that the Resolution of Necessity will be forwarded to the Ashtabula County Auditor's Office who in turn will generate a Certificate of Estimated Property Tax Revenue. Once the Certificate of Estimated Property Tax Revenue is returned, the Park Board will need to create a Resolution to Proceed. The Resolution of Necessity, Certificate of Estimated Property Tax Revenue, and Resolution to Proceed need to be delivered to the Ashtabula County Board of Elections not later than August 5th, 2022 in order to be placed on the November 8th 2022 ballot. Because of the tight timeline, a special meeting to vote on the Resolution to Proceed will be necessary.

There being no further business, the meeting adjourned at 7:30 pm. The motion was made by Ms. Hamilton and seconded by Mr. Schmidt. Motion passed.

The next meeting date will be on August 22, 2022 at 6:30 PM at Geneva Township Park.

A handwritten signature in blue ink that reads "Craig A. Parker". The signature is written in a cursive style and is positioned above a horizontal line.

Fiscal Officer