

Geneva Township Park Commission

Regular Meeting Minutes

July 9, 2024

Ms. Lewis called the meeting to order at 6:38 pm.

Those present were Ms. Lewis, Ms. Hamilton, Mr. Feher, Park Manager Gary Dudeck, and Fiscal Officer Mr. Parker.

Absent – None

Guests present – Mr. Jack Sargent

Mr. Feher made a motion and a second by Mr. Hamilton to approve the minutes from the May 14, 2024 regular meeting. Motion passed.

May bills for \$76,575.61 covered by Warrants 8459 – 8473 were approved on a motion by Ms. Hamilton and a second by Mr. Feher. Motion passed.

June bills for \$100,257.12 covered by Warrants 8474 – 8491 and 15-2024 – 17-2024 were approved on a motion by Ms. Hamilton and a second by Mr. Feher. Motion passed.

Mr. Parker reviewed the May 2024 Monthly Financial Reports and Payment of Bills. A motion to pass the Monthly Financial Reports was made by Mr. Feher and seconded by Ms. Lewis. Motion passed.

Mr. Parker reviewed the June 2024 Monthly Financial Reports and Payment of Bills. A motion to pass the Monthly Financial Reports was made by Mr. Feher and seconded by Ms. Lewis. Motion passed.

Old business:

1. Park Manager Mr. Dudeck and Fiscal Officer Mr. Parker and updated the Park Board on the:
 - a. Handicap Ramp Project:
 - i. Mr. Parker and Mr. Dudeck informed the Board that the Handicap Ramp was nearing completion and should be finished by the next Board meeting in August.
 - ii. Mr. Parker informed the Board that Conrad Signs, Inc. were working on the signage for the new Handicap Ramp. The signage should be installed by next meeting in August.
2. Park Summer Season

- a. Mr. Dudeck commented that the summer park season was going well and there has been no major issues.

New Business:

1. Mr. Parker presented to the Board the new requirement rolled out by the Ohio Auditor of State Keith Faber's office in regards to mandatory "Fraud Reporting and Training". All Geneva Township Park Staff, including Board members are required to take the training and submit to the Fiscal Officer the record of completion. The records of completion are to be retained by the Fiscal Officer for possible review by the Auditor's office to insure compliance with the new mandate.
2. Mr. Parker mentioned to the Board that he met with the Mr. Nick Leach, Risk Services Consultant - Public Entities Pool of Ohio to review the Park's insurance coverages. Mr. Leach suggested we place more mulch in the playground area and that PEP offered a grant program to assist in the cost. A motion was made by Ms. Lewis seconded by Ms. Hamilton to proceed with the mulch project. Motion passed.

There being no further business, the meeting adjourned at 7:10 pm. The motion was made by Ms. Hamilton and seconded by Mr. Feher. Motion passed.

The next meeting date will be on August 13, 2024 at 6:30 PM at Geneva Township Park.

Fiscal Officer