

Geneva Township Park Commission

Regular Meeting Minutes
May 10, 2023

Ms. Lewis called the meeting to order at 6:35 pm.

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Those present were Ms. Hamilton, Ms. Lewis, Park Manager Gary Dudeck, and Fiscal Officer Mr. Parker.

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Guests present – None

Ms. Hamilton made a motion and a second by Ms. Lewis to approve the minutes from the April 19, 2023 regular meeting. Motion passed.

April bills for \$6,249.88 covered by Warrants 8299, 8300, 8302-8307, 8-2023 – 10-2023, and 12-2023 – 14-2023 were approved on a motion by Ms. Hamilton and a second by Ms. Lewis. Motion passed.

Mr. Parker reviewed the April 2023 Monthly Financial Reports and Payment of Bills. A motion to pass the Monthly Financial Reports was made by Ms. Lewis and seconded by Ms. Hamilton. Motion passed.

Old business:

1. Park Manager Mr. Dudeck and Fiscal Officer Mr. Parker and updated the Park Board on the:
 - a. Handicap Ramp Project:
 - i. An update from C.T. Consultants confirmed that the handicap ramp design was on schedule to be completed by June 30, 2023.
 - ii. Geo Tech is planning to be on site in the next few weeks to drill the necessary core samples for the handicap ramp and viewing platform support posts.
 - b. Storm Damage Update:
 - i. The downed trees and swings from the damaged playground equipment have been removed to minimize the risk to the public.
 - ii. The remaining tree stumps will be removed in the next few weeks.

New business:

1. Fiscal Officer Mr. Parker presented a quote from Mills Material & Maintenance to cut and remove the trees downed from the storm damage, remove the stumps, topsoil and seed tree areas, and repair the damaged playground border and swing arch and top tube, added needed safety mulch. The quote totaled \$8,679.00. After a brief discussion, Ms. Hamilton made a motion to accept the quote and seconded by Ms. Lewis. Motion passed.
2. A discussion was held in regards to paying for the \$8,679.00 quote with operating funds or filing a claim with our insurance carrier, Public Entity Risk Services of Ohio (PERSO). After a short discussion, Ms. Lewis made a motion for filing an insurance claim for the \$8,679.00 quote. Seconded by Ms. Hamilton. Motion passed.
3. It was discussed that having the May – October meetings on the 2nd Wednesday of the month at 6:30 PM was causing a scheduling conflict. A motion was made by Ms. Hamilton, seconded by Ms. Lewis to move the May – October monthly meetings to the 2nd Tuesday of the month at 5:00 PM at Geneva Twp. Park Main Pavilion. Motion passed.

There being no further business, the meeting adjourned at 7:25 pm. The motion was made by Ms. Lewis and seconded by Ms. Hamilton. Motion passed.

The next meeting date will be on June 13th at 5:00 PM at Geneva Township Park.

Fiscal Officer

