

Geneva Township Park Commission  
Regular Meeting Minutes  
April 19, 2023

Ms. Lewis called the meeting to order at 12:12 pm.

Those present were Ms. Hamilton, Ms. Lewis, Mr. Schmidt, Park Manager Gary Dudeck, and Fiscal Officer Mr. Parker (via Zoom).

Guests present – Mr. Tim Mills (Mills Maintenance), Mr. Chris DeLuca (CT Consultants), Mr. Jeremy Shaffer (GOTL Village Administrator), Ms. Jessi Spurlock (GOTL Deputy Administrator)

Ms. Hamilton made a motion and a second by Mr. Schmidt to approve the minutes from the March 15, 2023 regular meeting. Motion passed.

March bills for \$3,014.54 covered by Warrants 8291, 8292, 8294 – 8301, and 7-2023 were approved on a motion by Mr. Schmidt and a second by Ms. Lewis. Motion passed.

Mr. Parker reviewed the March 2023 Monthly Financial Reports and Payment of Bills.

A motion to pass the Monthly Financial Reports was made by Ms. Lewis and seconded by Ms. Hamilton. Motion passed.

Old business:

1. Park Manager Mr. Dudeck and Fiscal Officer Mr. Parker and updated the Park Board on the:
  - a. Handicap Ramp Project:
    - i. Mr. Chris DeLuca from CT Consultants presented the (2) options for the proposed handicap replacement ramp.
      1. Option 1 – Design ramp to proceed half way down the embankment and end at the east end of the park with a viewing platform.
      2. Option 2 – Design ramp to proceed all the way down to the existing break wall at the Lake Erie water edge.

After discussing the pros and cons of each option, Ms. Hamilton moved to proceed with Option 1, seconded by Mr. Schmidt. Motion passed.

- b. (2) additional trees fell at the Park since the last Board meeting. (1) of the trees partially damaged the swing set and the newly constructed playground timbers.
  - i. Fiscal Officer Mr. Parker contacted Mills Maintenance to remove the fallen trees from the playground equipment and to secure the area to prevent any injuries.
  - ii. Fiscal Officer Mr. Parker requested a quote from Mills Maintenance to remove the trees and stumps, repair the playground equipment, and reseed the grounds surrounding the damage. The proposal will be submitted to our insurance company for possible reimbursement.

New business:

1. Fiscal Officer Mr. Parker suggested that reserved signs should be placed on the pavilions that have been reserved for the day. We have received several complaints from groups that have paid to use the various pavilions for a given day, that the pavilions are occupied when they arrive and it creates for an awkward situation.
2. A discussion was held in regards to meeting dates and times going forward.

A motion was made by Ms. Lewis, seconded by Mr. Schmidt to accept the following meeting dates and times as follow:

May – October, the 2<sup>nd</sup> Wednesday of the month at 6:30 PM at Geneva Twp. Park Main Pavilion  
November – April, the 2<sup>nd</sup> Wednesday of the month at 12:00 PM at Geneva Twp. Meeting Room

Motion Passed.

Public Comments – Mr. Jeremy Shaffer and Ms. Jessi Spurlock presented in regards to the OLEC Shoreline Erosion Prevention Project. They noted that there will be a public forum held May 12<sup>th</sup> at 5:30 PM at the GOTL Village Administration Building to provide further information.

There being no further business, the meeting adjourned at 1:20 pm. The motion was made by Ms. Hamilton and seconded by Ms. Lewis. Motion passed.

The next meeting date will be on May 10th at 6:30 PM at Geneva Township Park.

  
Fiscal Officer