

Geneva Township Park Commission  
Regular Meeting Minutes  
March 15, 2023

Ms. Lewis called the meeting to order at 12:02 pm.

Those present were Ms. Hamilton, Ms. Lewis, Mr. Schmidt, Park Manager Gary Dudeck (via phone), and Fiscal Officer Mr. Parker (via phone).

Guests present – Tim Mills (Mills Maintenance)

Ms. Hamilton made a motion and a second by Mr. Schmidt to approve the minutes from the February 15, 2023 regular meeting. Motion passed.

February bills for \$122,908.77 covered by Warrants 8281 – 8293, 8293 and 5-2023 were approved on a motion by Mr. Schmidt and a second by Ms. Hamilton. Motion passed.

Mr. Parker reviewed the February 2023 Monthly Financial Reports and Payment of Bills.

A motion to pass the Monthly Financial Reports was made by Ms. Lewis and seconded by Ms. Hamilton. Motion passed.

Old business:

1. Park Manager Mr. Dudeck and Fiscal Officer Mr. Parker and updated the Park Board on the:
  - a. Handicap Ramp Project:
    - i. Working with CT Consultants on a project estimate which stated that an initial project estimate should be available by 3/31/23.
    - ii. CT is going to propose (2) options to the Board. Both options will be constructed with composite decking material.
  - b. The bid proposal from Mills Maintenance & Materials was presented to the Board. The bid proposal to remove (3) downed trees on the property was \$1,200. The \$1,200 cost included removing and hauling away stumps, filling stump holes with fill dirt, and applying topsoil, seed, and straw. A motion to accept the \$1,200 bid was made by Ms. Hamilton and seconded by Ms. Lewis. Motion passed.

New business:

1. Fiscal Officer Mr. Parker presented to the Board the 2021 – 2022 Ohio Auditor of State Independent Accountant's Report on Applying Agreed-Upon Procedures. After a brief discussion, Ms. Lewis motioned to approve the report and seconded by Ms. Hamilton. Motion passed.

Public Comments – None

There being no further business, the meeting adjourned at 12:35 pm. The motion was made by Ms. Hamilton and seconded by Mr. Schmidt. Motion passed.

The next meeting date will be on April 19 at 12:00 PM at Geneva Township Meeting Room.

  
Fiscal Officer