

Geneva Township Park Commission  
Regular Meeting Minutes  
January 11, 2021

Mr. Cervas called the zoom meeting to order at 6:04 pm.

Those present were Ms. Lewis, Ms. Hamilton, Mr. Cervas, Fiscal Officer Parker, and Park Manager Gary Dudeck.

No guests attended the Zoom meeting.

Ms. Hamilton made a motion and a second by Ms. Lewis approved minutes from the December 14 2020 regular meeting. Motion passed.

Bills for \$ 1,795.19, covered by Warrants 3-21 – 7-21, were approved on a motion by Ms. Hamilton and a second by Ms. Lewis. Motion passed.

Mr. Parker covered the December 2020 Financial Statements and Payment of Bills. He also reviewed the final 2021 budget. After a short discussion, Mr. Parker introduced the annual appropriations Resolution 2021-1 for board approval. Ms. Lewis made a motion to accept Resolution 2021-1 and Ms. Hamilton seconded. The resolution passed.

Mr. Parker requested that the board sign a letter notifying the Uniform Accounting Network (UAN) that he has been appointed by the board as acting Fiscal Officer of Geneva Twp Park Commission effective July 1, 2020. Mr. Cervas made the motion to approve the letter request and to allow Ms. Hamilton to sign the letter. Ms. Lewis seconded. Motion passed.

Park Manager Gary Dudeck said that park activities were quiet this time of the year. He did state that he staked and tied up the newly plant trees to protect them during the winter. Mr. Dudeck also mentioned that there were some issues at the east end of the erosion project. The board decided to bring this issue to CT Consultants attention.

With Ms. Briggs, who was acting as the board chairperson, stepping down from the board, Mr. Cervas made a motion that Ms. Lewis be nominated as the new board chairperson. Ms. Hamilton seconded the motion. Motion passed.

With virtual meetings going to continue for the foreseeable future, Mr. Cervas made a motion to have Mr. Parker acquire a ZOOM license for the organization. Ms. Hamilton seconded the motion. Motion passed.

There being no further business, the meeting adjourn at 6:35 pm. The motion was made by Mr. Cervas and seconded by Ms. Hamilton. Motion passed.

The next meeting date will be on February 8, 2021 at 6pm via ZOOM.

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Fiscal Officer